



FLORIDA SURETY BONDS, INC.

BOND REQUEST FORM

620 N. WYMORE ROAD, SUITE 200
MAITLAND, FL 32751
(407) 786-7770
WWW.FLORIDASURETYBONDS.COM

Attn: _____ Email: _____ Direct Line: _____

REQUEST FOR (Choose One):

- ☐ BID BOND (Need Solicitation)
☐ PERFORMANCE & PAYMENT BOND (Need Contract)
☐ MAINTENANCE BOND (Need Acceptance Date)
☐ OTHER BOND (Send Us Bond Request/Bond Form)
☐ CONSENT (Need Final Pay Application)

HOW ARE YOU SUBMITTING?:

(Owner may accept electronic bonds. Please confirm.)

- ☐ Paper Originals ☐ Electronically ☐ Both
☐ E-Copy, then Paper if Low/Approved

HOW MANY ORIGINALS?: _____

Date Requested: _____

Date Needed: _____

DOES OWNER HAVE THEIR OWN BOND FORM?

☐ Yes ☐ No ☐ Not Sure (If yes, please send to us with this request. If an owner's form is not received, an industry standard form will be used.)

CONTRACTOR (Your company's legal name on bond): _____

OBLIGEE/OWNER/GC NAME/ADDRESS/PHONE: (Who you are in contract with/bidding to/who is requiring the bond)

PHONE: _____

PROJECT TITLE & STREET ADDRESS: (Per Florida Statute 255.05, the Owner's name, address, phone # & project address MUST BE INCLUDED)

JOB DESCRIPTION/SCOPE OF WORK: _____

EST. START DATE: _____ COMPLETION (Days): _____ / _____ (Substantial/Final)

MAINTENANCE PERIOD: _____ year(s) LIQUIDATED DAMAGES: \$ _____ / \$ _____ (Substantial/Final)

Labor, not manufacturer's. Note: Additional charge
applies for maintenance periods > 1 year.

AMOUNT OF WORK YOU WILL SUBCONTRACT OUT: _____ %

IS THIS TERM CONTRACT? ☐ NO ☐ YES - Work Will be Awarded by: ☐ PO or ☐ Annual Amount \$ _____

IF BID BOND:

BID DATE: _____ BID TIME: _____ BID #: _____ YOUR ESTIMATE: \$ _____

BID BOND % (Select One): ☐ 5% ☐ 10% ☐ 20% ☐ OTHER _____ % OR ☐ LETTER OF INTENT

IF PERFORMANCE & PAYMENT BOND: If owner is private, confirmation of financing is needed in addition to the contract.

CONTRACT DATE: _____ CONTRACT #: _____ CONTRACT AMT: \$ _____

(If other than 100%): PERF BOND % _____ PMNT BOND % _____ or MAINT. BOND % _____

IF SUBMITTING THROUGH SBA

(complete this section, in addition to all others):

NAICS Code for this Project _____

Does this pertain to an 8(a) contract? ☐ YES ☐ NO

Employees before this project _____

Employees retained due to this project _____

Employees created for this project _____

NOTES: _____